

REQUEST FOR USE OF IMAGES FOR MUSEU DE MENORCA PIECES

APPLICANT IDENTIFICATION

Surname(s)

First name

ID type

ID number

DNI

NIE

Passport

Mailing address

PC

City

Province

Telephone

Cell phone

E-mail

Type of representation

On own behalf

In representation of:

Entity

CIF (Tax ID no.)

Mailing address

PC

City

Province

Telephone

Cell phone

E-mail

USOS

Personal use

Publications

Estudi, recerca, tesi...

Description (description of the study or research; title of thesis, book or catalogue)

REQUESTED IMAGES

Inv. no.

Title of the piece

Author

Image size

CONDITIONS FOR USE

Resolution time for request

The Museu de Menorca will make a resolution on your request and provide images in no less than 15 days and no more than 2 months.

Publications

In the event the photographs are used for publishing, received authorisation implies a single publishing of the publication. If the photograph is used as part of an advertising campaign, specifications must be provided regarding the type of advertisement, the format(s) and the media outlets.

In the event the images are used in a study or research project that is subsequently published, the applicant shall be responsible for notifying the publisher regarding publishing conditions, and must provide the Museu de Menorca with the relevant data to process authorisation for reproduction.

Integrity of the piece

Any reproduction of Museu de Menorca photographs must respect their integrity (size and colour may be adjusted for publishing requirements). The reproduction of any detail or part of an image requires prior authorisation. In this event, credits must include the word "detail". Photographs transferred by the Museu de Menorca may not be tampered with in any way. Also prohibited is the superposition of other images or texts upon the image without express prior authorisation.

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The undersigned agrees to send the Museu de Menorca two copies of the product that will include the publication of the photographs provided by the Museu. This condition is valid both for the publication of books, as well as for the production of videos, audiovisual materials and other products in different media apt for the reproduction of images.

Prohibition of duplicate copies and lending to third parties

The creation of duplicate copies and lending to third parties of images is strictly prohibited.

Credits

The piece published in photographs must include the corresponding caption and the following credits: Museu de Menorca, Maó (year). Photo: (©/name of author, where applicable).

Third party rights

In force copyrights and royalties associated with the original pieces of art must be paid by the applicant, whereby the applicant will previously contact either the corresponding artist, VEGAP (Visual Entity for the Management of Visual Artists) or other entity managing the corresponding copyright and royalties, who shall provide information on the costs of such rights and royalties. As for pieces under commodate contract (loan for use), the Museu de Menorca shall contact the corresponding titleholder or owner. The Museu de Menorca must receive the confirmation receipt of this formality as an indispensable requisite for the concession of authorisation. The Museu de Menorca declines any and all responsibility deriving from failure to fulfil this condition.

Noncompliance

The Museu de Menorca reserves the right to take any legal actions it deems necessary against those individuals that fail to fulfil these conditions. In such, the Museu de Menorca and the applicant shall be subject to the jurisdiction of the courts and tribunals of the city of Maó, renouncing their own jurisdiction if it is another.

ACCEPTANCE OF CONDITIONS

I have read and accept the conditions for use.

Digital signature

Date

AUTHORISATION

S'autoritza la persona/entitat sol·licitant a fer ús de les imatges lliurades pel Museu de Menorca, per als usos acordats i d'acord amb les condicions especificades més amunt.

Official digital stamp

Date